

UNIFIED APPLICATION FORM FOR CERTIFICATE OF OCCUPANCY

FULL

PARTIAL

THIS ALSO APPLIES FOR: **FIRE SAFETY INSPECTION CERTIFICATE**

Building Permit No.: _____
Date Issued : _____
FSEC No. : _____
Date Issued : _____

(Date)

Name of Applicant/Owner: _____
(Last Name) (Given Name) (Middle Initial)

Address of Applicant/Owner: _____
ZIP Code: _____ Contact No.: _____

Requirements submitted:

- 3 copies of Certificate of Completion, duly notarized
- Construction Logbook, signed and sealed by the Owner's Architect or Civil Engineer who undertook full-time inspection and supervision
- As-Built Plans, signed and sealed by the Owner's Architect or Civil Engineer who undertook full-time inspection and supervision
- 1 photocopy of the valid licenses of all involved Professionals
- Captioned photographs of Site and Completed Building/Structure showing front, sides and rear areas,
- Yellow Card issued by the Electrical Service Provider

Name of Project: _____

Location of Project: _____

Use/Character of Occupancy: _____

No. of Storey/s: _____

No. of Units: _____

Total Gross Floor Area (Square Meters): _____

Date of Completion: _____

Submitted by:

APPLICANT/OWNER

(Signature Over Printed Name)

Community Tax Certificate No. _____

Date Issued: _____

Place Issued: _____

Attested by:

FULL-TIME INSPECTOR OR SUPERVISOR OF CONSTRUCTION

ARCHITECT OR CIVIL ENGINEER

(Signed and Sealed Over Printed Name)

Date _____

PRC No.	Validity	
PTR No.	Date Issued	
Issued at	TIN	
CTC No.	Date Issued	Issued at



Republic of the Philippines
 Department of Public Works and Highways
 Province of Ilocos Norte



Municipality of BACARRA
OFFICE OF THE BUILDING OFFICIAL

CERTIFICATE OF COMPLETION

DATE _____

THIS IS TO CERTIFY THAT THE CONSTRUCTION OF THE BUILDING / STRUCTURE COVERED BY BUILDING PERMIT No. _____ ISSUED ON _____ HAS BEEN CONSTRUCTED AND COMPLETED UNDER OUR INSPECTION AND SUPERVISION PURSUANT TO SECTION 308 OF THE NATIONAL BUILDING CODE (P.D. 1096), ITS IRR AND IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS SUBMITTED AND ON FILE WITH THE OFFICE OF THE BUILDING OFFICIAL.

THAT THE SAID BUILDING/STRUCTURE IS READY FOR FINAL INSPECTION FOR ISSUANCE OF THE "Certificate of Occupancy".

NAME OF OWNER _____
 (Last Name) (Given) (Middle)

ADDRESS OF OWNER _____ ZIP CODE _____ TEL NO. _____

LOCATION OF CONSTRUCTION: LOT NO. _____ BLK. NO. _____ ST. _____ BRGY. _____ MUNICIPALITY OF **BACARRA**

USE OR CHARACTER OF OCCUPANCY _____ GROUP _____

DATE OF START OF CONSTRUCTION PROPOSED _____ ACTUAL _____

DATE OF COMPLETION EXPECTED _____ ACTUAL _____

TOTAL FLOOR AREA (Square meters) ESTIMATED _____ ACTUAL _____

NO. OF STOREYS AS PER PLAN _____ ACTUAL _____

ESTIMATED COST (For statistical purposes only) _____ ACTUAL _____

1 MATERIALS (Total Cost) _____

1.1 CEMENT (bags) _____

1.2 LUMBER (cubic meter) _____

1.3 REINFORCING BARS (kg) _____

1.4 NO. OF G.I. SHEETS _____

1.5 PRE-FAB STRUCTURAL STEEL (kg) _____

2 DIRECT LABOR (Total Cost) _____

This includes compensation whether by salary or contract for project architect/engineer down to laborers.

3 RENTAL OF EQUIPMENT (If any) _____

4 OTHER COSTS _____

This includes professional services fees, permits and other fees.

FULL-TIME INSPECTOR & SUPERVISOR OF CONSTRUCTION WORKS			IF CONSTRUCTION IS UNDERTAKEN BY CONTRACT		
_____ ARCHITECT or CIVIL ENGINEER (Signed And Sealed Over Printed Name)			_____ CONTRACTOR		PCAB Lic. No.
					Class
			Address		TIN
PRC No.		Validity	_____ NAME (Signature Over Printed Name)		
PTR No.		Date Issued			
Issued at		TIN			
CTC No.	Date Issued	Issued at	CTC No.	Date Issued	Issued at
CONFORME:					
_____ OWNER / APPLICANT (Signed And Sealed Over Printed Name)					
CTC No.		Date Issued	Place Issued		

DESIGN PROFESSIONALS, PLANS AND SPECIFICATIONS:

ARCHITECTURAL:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

CIVIL / STRUCTURAL:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

ELECTRICAL:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

MECHANICAL:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

SANITARY:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

PLUMBING:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

ELECTRONICS:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

INTERIOR DESIGN:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

SUPERVISORS OF SPECIALTY WORKS

ELECTRICAL WORKS:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

MECHANICAL WORKS:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

SANITARY WORKS:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

PLUMBING WORKS:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
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ELECTRONICS WORKS:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

INTERIOR DESIGN WORKS:

_____ (Signature Over Printed Name)

Address			
PRC No.		Validity	
CTC No.	Date Issued		Place Issued

REPUBLIC OF THE PHILIPPINES _____)
 CITY/MUNICIPALITY OF _____) S. S.

BEFORE ME, AT THE CITY/MUNICIPALITY OF _____, ON _____ PERSONALLY APPEARED THE PERSONS WHOSE SIGNATURES APPEAR HEREIN AT THE FRONT AND BACK OF THIS PAGE, KNOWN TO ME TO BE THE SAME PERSONS WHO EXECUTED THIS STANDARD PRESCRIBED FORM AND ACKNOWLEDGED TO ME THAT THE SAME IS THEIR FREE AND VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND SEAL ON THE DATE AND PLACE ABOVE WRITTEN.

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

NOTARY PUBLIC (Until December _____)